**Mid-State Literacy Council**

**Monthly Form (Tutors)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Month |  | Year |  | Centre  County: |  | Clearfield County: |  |
| Tutor: | | | | | | | |
| Student: | | | | | | | |

**Did your student reach any of their goals this month?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **'X' if yes** | **WORK** | **'X' if yes** | **HEALTH** | **'X' if yes** | **PERSONAL** |
|  | Applied to jobs |  | Learned how to make doctor’s appointments |  | Earned driver’s license |
|  | Created a resume |  | Learned how to use other health services |  | Earned US citizenship |
|  | Offered more hours at work |  | Learned health vocabulary |  | Passed GED |
|  | Hired at new job |  | Learned how to access health information (online or through community resources) |  | Volunteered at child(ren)’s school |
|  | Earned promotion at work |  |  |  | Volunteered in community |
|  | Maintained employment |  |  | Learned how to fill out applications or forms |
|  |  |  |  | Learned how to use a calculator |
|  |  |  | Increased computer skills |

Other work goals:

Other health goals:

Other personal goals:

What were your successes this month?:

What were your challenges?:

Focus areas and materials used:

|  |  |
| --- | --- |
| Total Hours of **instruction** for the month: |  |
| Total Hours of **preparation** for the month: |  |

Please return report to: Mid-State Literacy Council

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